



NATIONAL COLLEGE RESOURCES FOUNDATION **Scholarship Guidelines**

ELIGIBILITY: To be eligible for the NCRF College Expo scholarship essay contest:
You must be a high school junior or senior.
You must be a U.S. citizen or lawful permanent resident of the United States.
You cannot be a previous scholarship winner from any of our NCRF College Expo's.
You cannot be an employee or related to a NCR Foundation staff member or any of its corporate sponsors.

AWARDS: If selected as a recipient, the applicant will receive a monetary award. This scholarship award is to assist the recipient during their 4 years of college.

NOTIFICATION OF AWARD: If your student is chosen as a scholarship recipient they will be contacted via phone and email at least three days prior to the pertinent Expo.

APPLICATION: Interested students must submit an essay of 500 words or less about "Why is a College Education Important to Me" or "Why should students think STEAM in the New Millennium" (only applies to the STEAM EXPO)

Instructions:

All entries are to be typed, double spaced and embedded in the email (no attachments please).

Email to: Scholarship@thecollegeexpo.org

Email Subject line MUST have:

First name/Last name/year/expo name/expo city attending

Applicants are responsible for gathering and submitting all necessary information. All information received is considered confidential.

ALL ENTRIES MUST INCLUDE THE FOLLOWING INFORMATION TO BE A VALID ESSAY SUBMISSION.

- a) STUDENT NAME**
- b) COMPLETE ADDRESS**
(STREET, CITY, STATE, ZIP)
- c) PHONE NUMBER, d) EMAIL ADDRESS**
- e) NAME OF HIGH SCHOOL YOU ARE ATTENDING**
- f) FULL NAME OF HIGH SCHOOL COUNSELOR, PHONE NUMBER AND EMAIL ADDRESS**
- g) NAME OF EXPO ATTENDING**

HOW IS AN ESSAY SCORED

We use a scoring rubric to judge each essay. Four is the highest score an essay can receive from one reader. Since each essay is read by four readers, the maximum score an essay can receive is a 16.

Score	Description
4	Clearly addresses the writing task, demonstrates a clear understanding of purpose, maintains a consistent point of focus, organizational structure and contains few, if any, errors in the conventions of the English language (grammar, punctuation, capitalization, and spelling).
3	Demonstrates a general understanding of purpose, addresses all parts of the writing task, few errors in conventions of the English language.
2	Addresses only part of the writing task, demonstrates little understanding of purpose, and contains several errors in the conventions of the English language.
1	Addresses only one part of the writing task, demonstrates no understanding of purpose, contains serious errors in the conventions of the English language.

DISBURSEMENT OF SCHOLARSHIPS

Awarded Recipients are required to submit a Scholarship Requisition form provided by NCRF, proof of full-time enrollment at a 4-year college and recipients class schedule to: scholarship@thecollegeexpo.org or fax 909-396-0932. NCRF's disbursement(s) will be sent in one or more installments to the college/university provided on the Scholarship Requisition form on behalf of the recipient.

RECIPIENTS OBLIGATIONS

A student on a disbursement schedule must maintain a 2.0 GPA, provide proof of full-time enrollment each semester, up to date transcripts, and/or other relevant information. Recipient must notify NCRF of any changes to the Scholarship Requisition Form once submitted.

REVISIONS

NCRF reserves the right to review the conditions, procedures and may make changes to this scholarship program at any time including termination of the program.